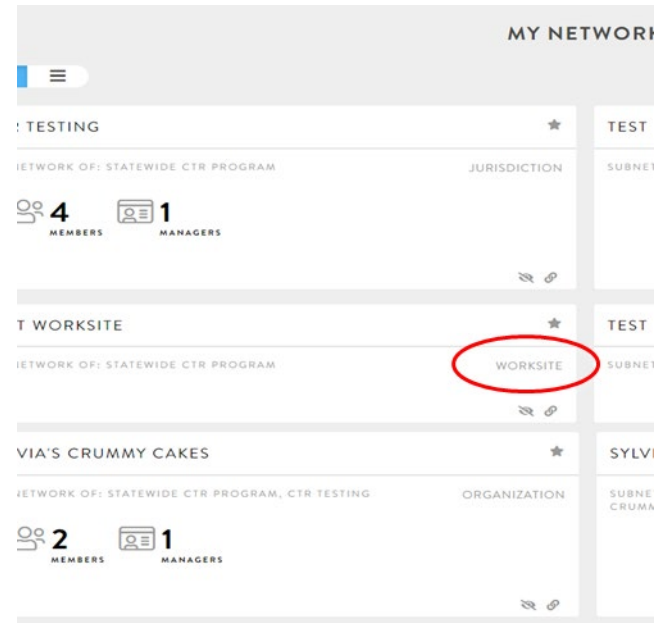


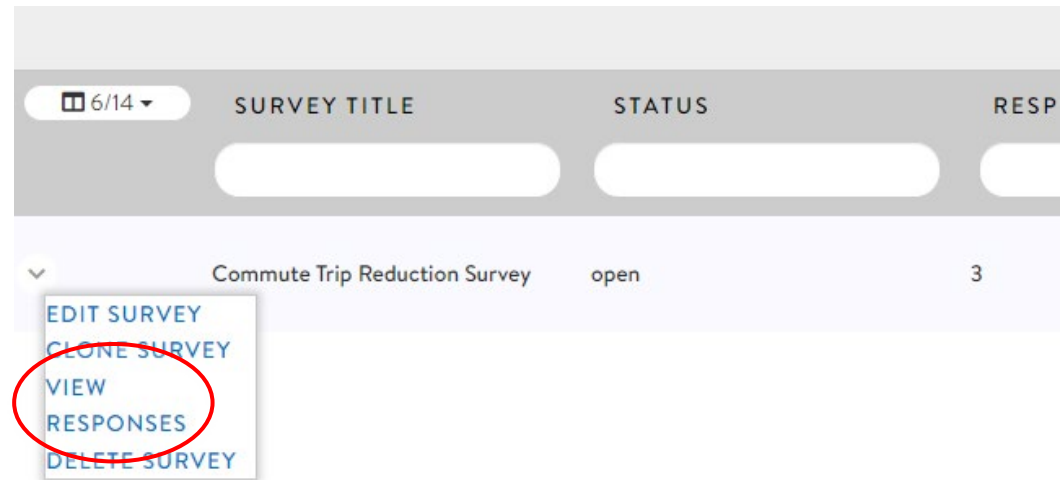
# CTR Tool: get survey results

1. Log in at [ctrsurvey.org](https://ctrsurvey.org), click **MANAGEMENT DASHBOARD**, and go to **MY NETWORKS**.
2. Scroll or search to find the **WORKSITE**.
3. Verify that you have found a worksite rather than an organization or jurisdiction by clicking the worksite name.



# CTR Tool: get survey results

4. Click surveys in the left navigation.
5. Find the survey in the list, then click the **ARROW** to see the menu of options.
6. Click **VIEW RESPONSES**.



# CTR Tool: get survey results

7. Click **CTR SURVEY REPORT**.

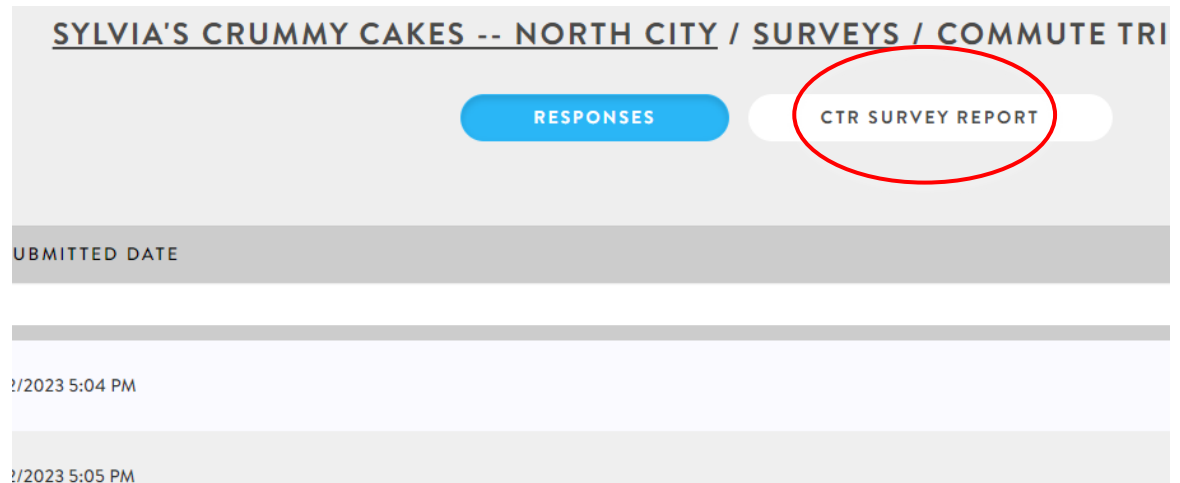
SYLVIA'S CRUMMY CAKES -- NORTH CITY / SURVEYS / COMMUTE TRI

[RESPONSES](#) [CTR SURVEY REPORT](#)

UBMITTED DATE

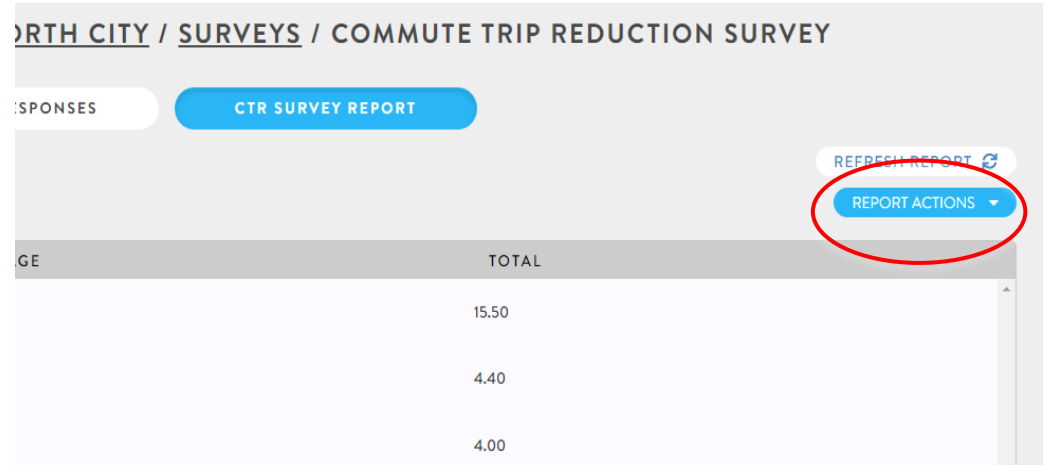
!/2023 5:04 PM

!/2023 5:05 PM



# CTR Tool: get survey results

8. View results.
9. Click **REPORT ACTIONS** to export your results to Excel, which will then be found in your downloads folder.



The screenshot shows the 'CTR SURVEY REPORT' interface. At the top, there are navigation links for 'NORTH CITY / SURVEYS / COMMUTE TRIP REDUCTION SURVEY'. Below this, there are two tabs: 'RESPONSES' and 'CTR SURVEY REPORT'. In the top right corner, there are two buttons: 'REFRESH REPORT' and 'REPORT ACTIONS', with the latter circled in red. Below the buttons is a table with the following data:

AGE	TOTAL
	15.50
	4.40
	4.00