

# Administrative Workplans

## Why an Administrative Workplan?

- Contract resource
  - What may be billed to WSDOT?
- Clarifies what is required vs. optional
  - RCW minimum requirements vs. optional best practices
- Compliance review
  - Ensures jurisdictions meet minimum requirements

# Engagement

- Four open houses
- FAQs on TDM Board website
- Email address for submitting
  - TDM@wsdot.wa.gov
- Milestones
  - Draft review: September 15
  - Final submission: September 30

# Key points

- New process for new implementers
- Refer to Grant Guidebook + Appendix
- Refer to previous Administrative Workplan
- Capture program specifics to the extent WSDOT may confirm grantee meets the CTR law requirements.