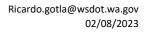
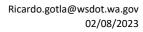
A	В	Н	Ι	J	К	L	М	Ν	0	Р	Q	R	S
TDM Workplan July 2022 - September 2023, 1 <i>(updated July 2023)</i>	Project Lead	JAN	FEB	MAR	APR	ΜΑΥ	JUN	July	Aug	Sept	Oct	Nov	Dec
2 CTR Plans Updates													
3 Develop approach and timeline	Sylvia												
Summary and assessment of legal requirements and previously published 4 plan guidance													
5 Summary of Implementers response to Proposal of CTR Performance Goals													
6 Draft and approve exemption language													
7 Recruit stakeholders and develop work plan to draft proposal													
8 Draft proposal for plan updates*					ļ								
9 Request approval for proposal 10 Determine length of next CTR plans		Engagement	Completed										
11 Revisit funding formula, CTR budget	Sylvia	cugagement	Completed										
12 Summarize existing formula and methodology, inform staff													
13 Summarize existing policies related to adding or removing jurisdictions		Completed											
14 Draft purpose statement and work plan													
15 Engagement to develop consent on funding formula options 16 Draft and vet funding formula options		Engagement	Engagement	France									
16 Drait and vertranding formula options 17 Finalize 23-25 funding formula and budget			Engagement	Engagement	Engagement	Complete							
18 Issue award letters							Completed						
19 Establish 23-27 state performance targets-	Patrick												
20 Draft purpose, objectives and work plan													
21 Summarize existing policies, formula, and methodology													
22 Draft and vet options		Completed											
23 Engagement on state performance metric			Completed										
Develop consent to pursue DAR state performance target, include in State			Completed										
24 CTR Planning process- 25 Develop method for performance metric			•	Decision	Completed								
	B-A-C-I			DECISION	Completed								
20	Patrick		Completed										
			Completed										
 28 Develop work plan 29 Research and incorporate relevant state priorities for inclusion in plan 			Completed										
30 Draft plan			completed			Completed							
31 Complete draft of plan for review and comment							Completed						
32 Approve and adopt draft							Jempleteu	Decision					
33 Incorportate local plan elements													On track
34 Develop and provide trainings for CTR plan updates	Sylvia												on around
35 Develop planning guidance								On track					
36 Develop and test training methods and materials													
37 CTR Affected or non-affected cities	Maya												
38 Develop project brief							Completed	Omtraci					
 39 Develop project workplan and implement 40 CTR Administrative Work Plan review and approval process 	Patrick							On track					
41 Develop project brief and work plan								On track					
42 Review and approve								On track					



	A	В	Н		J	К	L	М	N	0	Р	0	R	S
43	TDM Workplan July 2022 - September 2023	Project Lead	JAN	FEB	MAR	APR	MAY	JUN	July	Aug	Sept	Oct	Nov	Dec
	Training for CTR Cities, Counties and Regions to													
	Deliver Existing CTR Program	Patrick												
	Gather and assess existing training materials													
	Draft purpose statement and work plan													
	Determine training method													
	Develop work plan													L
49	Needs Assessment Compile Training Materials													
	Complie Fraining Materials													
	Conduct Contract Training													
	Conduct Survey Training													
	Solicit Feedback													
55	Mobility Partnerships Proposal	Ricardo												
56	Finalize one pager													
57	Complete engagement plan													
58	Develop list of stakeholders													
59	Produce talking points													
60	Roadshow presentations		Completed											
	Modify proposal based on legislative feedback			Completed										
	Develop 2024 approach and work plan								On track					
	Implement													
64	CTR Surveys 2021-2023	Michael												
65	Update WSU system, prepare for use, QR code? paper surveys?													
66	Jurisdictions conduct surveys					Completed								
_	Survey requirement exemption			Decision										
	Support jurisdictions survey planning and implementation		Completed											
	Data analytics for 21-23 CTR Report								On track					
	Shut down and close out contracts and systems								On track					
	CTR Survey Tool Replacement 2023-2025	Rebecca												
	Finalize contract, funding for system, staffing, roles and responsibilities													
_	Engagement and Outreach Plan			Completed										
74	Support system configuration and set up													
	Develop and refine training methods and materials													ļ]
	Test System (Boeing Pilot)							On track						ļ]
	Re-configure based on feedback								On track					<u> </u>
78	Launch Party - Get logged in and training of new system								On track					<u> </u>
79	Open for use (Surveying - outside Pilot)													<u> </u>



	Α	В	Н	1		К	1	М	N	0	P	0	R	S
80	TDM Workplan July 2022 - September 2023	Project Lead	JAN	FEB	MAR	APR	MAY	JUN	July	Aug	Sept	Oct	Nov	Dec
	CTR Tax Credit Update	Patrick												
82	Review and document current tax credit, history, and JLARC studies				Completed									
83	Draft purpose statement, project brief, and work plan				Completed									
84	Research and assess options to update for 2024 leg sessions				On track									
85	Develop and submit Agency Request						Completed							
	Develop work plan and implement								On track					
	RideshareOnline.com System Review and Revision													
87	(Carol w/ Stan and Thomas)	Carol/Thomas												
88	Complete draft evaluation report													
89	Develop list of options for internal review													
90	Develop stakeholder outreach approach													
91	Conduct stakeholder outreach				Completed									
92	Refine list of options based on outreach. Develop recommendation							Completed						
93	Develop three implementation plans								On track					
94	Present prefered option to TDM management (decision)													
95	Present to prefered option TDM Tech Cmte (inform)													
96	State Agency CTR	Christie												
97	Review documentation on goals and technical guidance													
	Review current CTR program guidance with the Office of Financial													
98	Management and the interagency CTR Board to identify opportunities to improve.													1
30														
99	Update guidance for state agency CTR policy implementation and reporting.				Competed									1
100	Draft 2023-2025 State Agency CTR Action Plan							On track						
101	Reviewing agency CTR policies and financial reports								On track					
102	WSDOT CTR	Christie]
103	Evaluate current internal CTR communication methods and create annual													
103	CTR schedule of events. Evaluate and update CTR documents presented at New Employee]
104	Orientation.	ļ												
105														I
106	Determine the CTR needs of both our teleworkers and commuting employees. Identify and list CTR objectives.													
107	Review approved 2020 incentive and subsidy proposal. Update and re-submit for approval.													, <u> </u>
108														
		•							-					

Ricardo.gotla@wsdot.wa.gov 02/08/2023