

CTR Plan Writing Timeline:

Purpose of this Timeline:

The Commute Trip Reduction (CTR) law requires that the state, jurisdictions and regional transportation planning organizations create a work-plan, every four years. This timeline outlines questions to consider and steps needed, to develop updated guidance on writing CTR plans.

Vision

This project will result in more widespread CTR awareness, understanding and enthusiasm among state and local decision-makers.

The commuting landscape has changed. Transportation Demand Management offers adaptable strategies to address this new reality. Now is an opportunity to spur rich conversations among jurisdictional leaders, employers and elected officials about how TDM strategies can reduce drive alone commutes. Updated CTR plans can provide clarity about how we will use TDM to address mobility in the new reality.

- **Dec 2022 – January 2023:** Seek TDM Technical Committee approval on State Performance Targets straw proposal
- **January – June 2023: WSDOT develops guidance for writing CTR plans (city, county and local)**
 - Key Issues:
 - State performance targets –
 - Note: 2019-2023 Expanding Travel Options Strategic Plan
 - Funding formula
 - Affected Jurisdictions
 - Determine length of this update:
 - **2 year:** thru June 2027, **4 year:** July 2025 to June 2029, **6 year:** July 2025 to June 2031
 - Aligning timing with other internal/external plans
 - Coordination with CTR grant
 - Administrative Work Plan requirements, 2-year plans
 - Are planning activities an eligible CTR grant expense?
 - Any statewide priorities that could be required in local plans
 - Equity, sustainability/climate, safety, economic development, etc.
 - How can CTR plan writing guidance match format of other WSDOT guidance?
 - Exp: Coordinated Public Transit – Human Services Transportation Plan guidebook
- **Spring 2023 – Draft Statewide CTR Plan**
- **July 2023 – November 2024:** Regions, counties and cities update CTR plans
 - **July 2023 to June 2024:** Includes time for training, collaboration with stakeholders, data

- gathering, drafting plan
- **July 2024 to Nov 2024:** Regional Transportation Planning Organizations review local plans, send to TDM Technical Committee
- **Any time before December 2024:** TDM Tech Comm reviews / approves region, county, city CTR plans
- **January -- June 2025:**
 - Local Jurisdictions approve plans/update ordinances
 - Adopt or update local ordinances to include new CTR plan
 - Statewide plan updated using input from regional, county and city plans
 - TDM Tech Comm to approve
- **June 2025:** CTR plan updates complete