

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	TDM Workplan July 2022-June 2023, DRAFT	Project Lead	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2	CTR Plans Updates												
3	Develop approach and timeline	Sylvia											
4	Draft exemption language												
5	Recruit stakeholders and develop work plan to draft proposal												
6	Draft proposal for plan updates*												
7	Request approval for proposal												
8	Revisit funding formula, add or remove jurisdictions	Sylvia											
9	Summarize existing formula and methodology, inform staff												
10	Summarize existing policies related to adding or removing jurisdictions												
11	Draft purpose statement and work plan												
12	Draft and vet options, earn consent*												
13	Update projected funding												
14	Finalize 23-25 funding amounts, formally notify grantees												
15	Establish 23-27 performance targets	Carol											
16	Draft purpose, objectives and work plan												
17	Summarize existing policies, formula, and methodology												
18	* Draft and vet options, earn consent												
19	Train staff to train Implementers												
20	Train Implementers												
21	Use in funding formula (potentially) and for plan updates												
22	Develop and provide training for CTR plan updates	Sylvia											
23	Review and revise planning guidance												
24	* Develop and test training methods and materials												
25	Mobility Partnerships Proposal	Ricardo											
26	Finalize one pager												
27	Complete engagement plan												
28	Develop list of stakeholders												
29	Produce talking points												
30	Support stakeholders' implementation of engagement plan												
31	CTR Surveys 2021-2023	Michael											
32	Update WSU system, prepare for use, QR code? paper surveys?												
33	Jurisdictions conduct surveys												
34	Support jurisdictions survey planning and implementation												
35	Data analytics for 12-23 CTR Report												
36	Shut down and close out contracts and systems												

	A	B	C	D	E	F	G	H	I	J	K	L	M
37	CTR Survey Tool Replacement 2023-2025	Rebecca											
38	Finalize contract, funding for system, staffing, roles and responsibilities												
39	Support system configuration and set up												
40	Test and improve system												
41	Develop training methods and materials												
42	Pilot training and system with CTR partners												
43	Training for CTR Cities, Counties and Regions to Deliver Existing CTR Program	Patrick											
44	Gather and assess existing training materials												
45	Draft purpose statement and work plan												
46	Determine training method												
47	Develop work plan												
48	Develop materials, test and improve												
49	Implement												
50	CTR Tax Credit Update	Patrick											
51	Review and document current tax credit, history, and JLARC studies												
52	Draft purpose statement and work plan												
53	Research and assess options to update, if desired for 2024+ leg sessions												
54	RideshareOnline.com System Review and Revision	Carol											
55	Complete draft evaluation report												
56	Develop list of options for internal review												
57	Develop stakeholder outreach approach												
58	Conduct stakeholder outreach												
59	Refine list of options based on outreach. Develop recommendation												
60	Present to TDM Tech Committee												
61	Develop implementation plan												
62	Present to TDM Executive Board												
63	State Agency CTR	Christie											
64	WSDOT CTR	Christie											