

Contact:
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Memorandum

Re: Exempting CTR jurisdictions from CTR Plan update requirements for 2019-2023 cycle

Date: July 25, 2018

To: CTR affected jurisdictions

From: WSDOT, Public Transportation Division

CTR Board Strategic Plan Adoption

On June 22, the CTR Board adopted the draft [Strategic Plan](#). Please note WSDOT is making minor formatting changes to the plan. The final version will be published soon. Staff has already begun work on [streamlining and adding flexibility](#) to the program to enhance program delivery and performance. Simultaneously, we continue to develop and make progress on producing more useful transportation behavior data. We look forward to engaging you in the pursuit of these outcomes.

Exempting jurisdictions from 2019-2023 CTR Plan Updates

Because there are no major changes being made to the CTR program at this time, the board took action to exempt jurisdictions from local/regional plan updates for the 2019-2023 cycle. This will allow jurisdictions to defer the following legal and procedural requirements for the statewide Commute Trip Reduction program until June 2023:

- Updating local CTR plans, including program goals and targets
- Updating regional CTR plans
- Reviewing and approving local CTR plans

Jurisdictions that wish to update their local plans, goals, etc. may voluntarily choose to do so. However, there is no requirement to update CTR Plans until a new framework is established.

We are working on the mechanics of extending your current plan updates and will provide more information soon.

2019-2023 Funding Allocations

Absent additional base level funding, funding allocation provided to implementing jurisdictions will remain the same through June 2023. We will keep you apprised of how the exemption from updating the local CTR plans for 2019-2023 will affect the administrative work plans required by CTR contracts, if at all.

Keeping CTR funding allocations the same through June 2023 will allow WSDOT and local implementers to proceed to update CTR contracts and ensure continuity of service with the start of the new biennium on July 1, 2019.